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Student Rights and Responsibilities

Student Rights

All Everglades University students have the right to:

- Know when they will receive their financial aid.
- A copy of the documents describing the University accreditation or licensing.
- Information about its programs, instructional and other physical facilities, and faculty.
- Information relating to job placement rates.
- Information concerning the cost of attendance.
- Information on the refund policy for students who withdraw.
- Information about Federal Work-Study jobs:
 - _ What kind of job it is
 - _ What hours a student must work
 - _ What job duties are
 - _ What the rate of pay is
 - _ How and when payroll is issued
- Reconsideration of their aid package if the student believes a mistake has been made or if enrollment or financial circumstances have changed.
- Information on how the University determines whether a student is making satisfactory progress, and if not, the nature of the procedures.
- Information concerning special facilities and services that are available under the Americans with Disabilities Act.
- Information as to what financial assistance is available, including information on all federal, state, local, private, and institutional financial aid programs.
- Information as to who Financial Services personnel are, where they are located, and how to contact them.
- Information concerning the procedures and deadlines for submitting applications for each available financial aid program.
- Information concerning how financial aid recipients are selected by the different programs.
- Information concerning how a student's financial aid eligibility is determined.
- Information on how much of the financial need, as determined by the University, has been met.
- Information concerning each type and amount of assistance in each student's financial aid package.
- Information concerning the interest rate on any student loan a student has, the total amount which must be repaid, the length of time to repay, when repayment must begin, and what cancellation or deferment (postponement) provisions apply.
- Know their academic advisor.
- Information concerning the University's policies regarding attendance, dress, tardiness, and testing.
- Fair, equal non-discriminatory treatment from all University personnel.
- Access to their student records.
- Freedom of academic expression.

Student Responsibilities

It is the responsibility of each Everglades University student to:

- Abide by the University student code of conduct.
- Read, understand, and keep copies of all forms they are given.
- Review and consider all information about the University's program prior to enrollment.
- Pay special attention to the Free Application for Student Financial Aid, complete it accurately, and submit it on time to the right place. (Errors can delay or prevent receiving aid).
- Know and meet all the deadlines for applying or reapplying for aid.
- Provide all documentation, corrections, and/or new information requested by either the Financial Services Department or the agency to which the application was submitted.
- Notify the University of any information that has changed since the student's initial application for financial aid.
- Repay all student loans.
- Complete an entrance and exit interview if the student has a Federal Perkins Loan, Federal Stafford Loan or Federal PLUS loan, or Unsubsidized Federal Stafford Loan.
- Notify the University and lender (if student has a loan) of any changes in the student's name, address, or attendance status (half-time, three quarter-time, or full-time).
- Satisfactorily perform the work agreed upon in a Federal College Work-Study Program, if the student has been granted one.
- Understand the University's refund policy which is clearly stated on the enrollment agreement and in this catalog.
- Read the contents of the Application for Admission carefully.
- Purchase or otherwise furnish books and supplies.
- Maintain University property in a manner that does not deface, destroy or harm it.
- Return library books in a timely manner and pay any fines that may be imposed.
- Obtain required educational and financial clearances prior to graduation.
- Comply with all parking regulations.