



TUITION AND FEES

Interrupt

There will be no refund of tuition, fees, charges or any other payment made to the University in the event the operation of the University is suspended at any time as a result of any "Act of God", strike, riot, disruption, or for any other reasons beyond the control of the University.

Student Withdrawals

It is the responsibility of all students upon withdrawal from Everglades University to return library books, pay all fines, fees and monies that are owed to the University.

CANCELLATION AND REFUND POLICY

Tuition and Fee Disclosure

Tuition is computed on the assumption that a student remains throughout the academic year. Since a place in class has been reserved for each student, tuition is refunded in accordance with the University refund policy. A student withdrawing from the University must comply with proper clearance procedures as outlined in the catalog. Reductions in indebtedness are made solely at the discretion of the University for withdrawals necessitated by conditions beyond a student's control such as an emergency acceptable to the University. Refunds or reductions in indebtedness are processed after all required approvals are documented on a withdrawal form. Students are obligated for all charges (tuition/fees/books/supplies) for the semester they are currently attending plus any prior account balance. A semester of sixteen (16) weeks consists of four (4) consecutive four (4) week terms of instruction. A \$100 administrative fee is charged when a student withdraws prior to the end of a semester. A student who has withdrawn and wishes to re-enter is charged a \$150 reentry fee. Students who change their start date after signing an enrollment agreement may be charged a \$75 change of start date fee.

Return of Title IV Funds

A pro-rated portion of any Federal Title IV Funds received will be returned to the appropriate program for students who withdraw on or before completing 60% of the semester (period of financial obligation).

The formula for Return of Title IV Funds (section 484B of the Higher Education Act) also specifies the order in which funds are to be returned to the financial aid programs.

The return of Title IV funds under the Federal Refund Policy, follow a specific order.

- (1) Unsubsidized Loan; (2) Subsidized Loan; (3) Perkins Loan; (4) PLUS/Grad PLUS Loan;
- (5) Pell Grant; (6) FSEOG; (7) Other Title IV program (no FWS).

Refunds are made within thirty days from the date of determination of a student's withdrawal.

Cancellation/Withdrawal Calculation

Cancellation at any time from the date of a student's registration to the day before the first scheduled day of a semester – 100% refund of tuition and education fees. (The University retains the \$50 application fee).

- Withdrawal at any time during the first week of the semester – 90% refund of tuition only.
- Withdrawal at any time during the second week of the semester – 85% refund of tuition only.
- Withdrawal at any time during the third week of the semester – 80% refund of tuition only.
- Withdrawal at any time during the fourth week of the semester – no refund.

Any funds paid for supplies, books or equipment which can be and are returned to the University, are refunded to a student who withdraws prior to the start of a semester, providing the student returns said items that can be resold. The University reserves the right to determine if above-mentioned items are returnable.

All registration fees are refunded if a student is not accepted into his/her particular program. Students must notify the University of cancellation by contacting their Academic Advisor in writing or orally when written communication is not possible. All monies paid by an applicant are refunded if cancellation occurs within three

business days after signing the University's Application for Admission and making an initial payment. If cancellation occurs after three business days from the signing of the University's Application for Admission, all application and registration fees in excess of \$100 are refunded to the student. Refunds are made within thirty days from the date of determination of a student's withdrawal. All balances owed the University due to the return of Title IV funds or withdrawal calculation or a balance due at time of graduation are billed to the student. No official academic transcript is issued to any student who owes a balance to the University at the time of the request. Upon payment of an outstanding debt, a transcript may be issued.

Veterans Refund Policy

The refund of the unused portion of tuition, fees, and other charges for Veterans or eligible persons who fail to enter a course or withdraw or discontinue prior to the completion will be made for all amounts paid which exceed the approximate pro rata portion of the total charges that the length of the completed portion of the course bears to the total length of the course. The refund will be determined on the ratio of the number of days or hours of instruction completed by the student to the total number of instructional days or hours in the course. Upon determination of withdrawal, all refunds will be made within a thirty-day period.