Administrative Policies

University policies have been formulated in the best interests of the student and the University. The provisions of this catalog are not to be regarded as an irrevocable contract between the student and the University.

Out of necessity, Everglades University reserves the right to change any provision or requirement, including fees, contained in the catalog at any time— with or without notice. The University further reserves the right to require a student to withdraw at any time under appropriate procedures. Everglades University also reserves the right to impose probation on any student whose conduct, attendance, or academic standing is unsatisfactory. Any admission on the basis of false statements or documents is void when the fraud is discovered and the student may be terminated on such grounds. In such cases, the student may not be entitled to any credit for work that he/she may have completed at the University.

Admission of a student to Everglades University for any academic term does not imply or otherwise guarantee that student will be re-enrolled in any succeeding academic year.

The University also reserves the right to cancel any classes which do not have a minimum number of students enrolled.

Student Records

FAMILY EDUCATION RIGHTS AND PRIVACY ACT - 1974 (Public Law 93-380)

In compliance with the law, certain policies and procedures have been established at Everglades University concerning student records. The following offices maintain general student records, including academic and financial files:

- Registrar’s Office (general student records)
- Financial Services Office (financial aid records)
- Bursar’s Office (student accounts records)

Withdrawal Policy

When a student withdraws from Everglades University, oral or written notice should be given to the Dean of Academic Affairs or the Campus Vice President by the student, parent or guardian. Such notice should contain the reason for the withdrawal. The student has a responsibility to notify the University of their intent to withdraw and indicate the date of the withdrawal. If the student plans to return to school, this should be indicated to the Dean of Academic Affairs or the Campus Vice President during this process.

A student who withdraws and does not notify the University of their intent to return must be withdrawn within 14 days of the last date of attendance. In addition, any student who has not attended class within 14 days must be withdrawn. The above policy will affect the student’s grade based on the following:

- Withdrawal prior to 50% completion of the course, a grade of W will be assigned.
- Withdrawal after 50% completion of the course, a grade of F will be assigned.