



TRANSFER STUDENTS AND CREDITS

For students enrolling at Everglades University, transfer credits will be subject to approval by the University. These courses must be similar in content and duration to those offered in the program for which the student has applied. The University will consider unofficial transcripts, but official transcripts must be mailed directly from other institutions to Everglades University in order to be officially transferred. Students are responsible for having official transcripts sent to Everglades University from transfer institutions. Official transcripts should be received by Everglades University within the student's first semester.

Undergraduate Degrees

Everglades University requires that the student must complete the last thirty-three credits for a B.S. degree at Everglades University. Undergraduate transfer credits are granted only for courses in which a letter notation of "C" or higher was earned (2.0 on a 4.0 scale).

Graduate Degrees

Upon acceptance into the graduate degree programs, the maximum transfer credits allowed cannot exceed six credits as the final thirty credits must be completed at Everglades University for a Master's Degree. Graduate transfer credits are granted only for those graduate courses in which a letter notation of "B" or better was earned (3.0 on a 4.0 scale). Everglades University will only accept for transfer graduate-level courses which are applicable to the chosen major.

Transfer from Regionally Accredited Institutions

Everglades University accepts transfer credits applicable to an applicant's program of study from regionally accredited institutions. Everglades University accepts transfer of associate degrees that, upon evaluation, include the appropriate major course distribution without time limitations. Prior to granting transfer of credit for any course, the University reserves the right to test applicants or request that they successfully pass an examination administered by an Everglades University faculty member.

Transfer from Non-Regionally Accredited Institutions

Credit for courses from non-regionally accredited institutions which are substantially equivalent in content to Everglades University courses and are applicable to an applicant's program of study may be granted on a course-by-course basis. The acceptance of courses from non-regionally accredited institutions is contingent upon appropriate faculty credentials and applicable course content of the course to be transferred. Prior to granting transfer of credit for any course, the University reserves the right to test applicants or request that they successfully pass an examination administered by an Everglades University faculty member.

Advanced Placement Policy

Everglades University participates in the Advanced Placement Program agreement administered by high schools through the College Entrance Examination Board (CEEB). Under this system, a student entering Everglades University presents a nationally graded examination as evidence of his/her completion of a college-level course taken in high school. To be eligible for an award of credit, a student must present official score reports with a valid score of 3, 4, or 5. Consult the Dean of Academic Affairs for specific credit awards.

Transfer from International Institutions

Credit from non-U.S. colleges/universities will be evaluated and granted on a course equivalency basis upon receipt of an official transcript. The transcript must be translated into English and evaluated by an approved translation/evaluation service.

Transfer of Credits from Everglades University

Students who are interested in continuing their education should first inquire at the college they plan to attend to determine the credits and requirements needed for entrance to that college. Transferability of credits is at the discretion of the receiving institution. Everglades University cannot guarantee transferability of credits. Everglades University does participate in Florida's Statewide Course Numbering System. Consult the Vice President of Academic Affairs, Dean of Academic Affairs, or Department Chair for specific information.

Veteran Transfer of Credits

A Veterans Administration benefit recipient has responsibility to report all previous education and training to Everglades University. The University evaluates the information and grants appropriate credit, with training time and tuition reduced proportionally. The veteran student and the Veterans Administration are notified.

Policy for Awarding Credit for Military Training and Experience and Federal Aviation Administration (FAA) Certificates and Ratings

Everglades University will evaluate for transfer credit prior military training and experience that is relevant to a student applicant's program of study using official transcript of military training and experience (Community College of the Air Force, Army ACE Registry Transcript, Sailor and Marine ACE Registry Transcript, or Coast Guard Institution Transcript). Students who possess FAA certificates and ratings prior to enrolling in Everglades University's undergraduate aviation programs may be awarded appropriate credit only where applicable within a student's chosen undergraduate degree program. Credit is not awarded at the graduate level for FAA certificates and ratings or prior military training and experience.

Florida's Statewide Course Numbering System

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and 25 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online Statewide Course Numbering System to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at <http://scns.fl DOE.org>.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the Statewide Course Numbering System (SCNS). The list of course prefixes and numbers, along with their generic titles, is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

Example of Course Identifier

PREFIX	LEVEL CODE (FIRST DIGIT)	CENTURY DIGIT (SECOND DIGIT)	DECADE DIGIT (THIRD DIGIT)	UNIT DIGIT (FOURTH DIGIT)	LAB CODE
ENC	1	1	0	1	
English Composition	Lower (Freshman) Level at this institution	Freshman Composition	Freshman Composition Skills	Freshman Composition Skills I	No Laboratory component in this course

General Rule for Course Equivalencies

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in *Exception to the General Rule for Equivalency*.

For example, a freshman composition skills course is offered by 56 different postsecondary institutions. Each institution uses “ENC_101” to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, “ENC” means “English Composition,” the century digit “1” represents “Freshman Composition,” the decade digit “0” represents “Freshman Composition Skills,” and the unit digit “1” represents “Freshman Composition Skills I.”

In the sciences and certain other areas, a “C” or “L” after the course number is known as a lab indicator. The “C” represents a combined lecture and laboratory course that meets in the same place at the same time. The “L” represents a laboratory course or the laboratory part of a course, having the same prefix and course number without a lab indicator, which meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at the community college is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent.

NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on semester-term systems. For example, 4.0 quarter hours often transfers as 2.67 semester hours.

The Course Prefix

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or sub-category of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

Authority for Acceptance of Equivalent Courses

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

Exceptions to the General Rule for Equivalency

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include varying topics courses that must be evaluated individually, or applied courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

A. Courses not offered by the receiving institution.

B. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.

- C. Courses in the _900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Theses and Dissertations.
- D. College preparatory and vocational preparatory courses.
- E. Graduate courses.
- F. Internships, apprenticeships, practica, clinical experiences and study abroad courses with numbers other than those ranging from 900-999.
- G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable. These courses need evidence of achievement (e.g. portfolio, audition, interview, etc.).

Courses at Nonregionally Accredited Institutions

The Statewide Course Numbering System makes available on its home page (<http://scns.fl DOE.org>) a report entitled “Courses at Nonregionally Accredited Institutions” that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course’s transfer level and transfer effective date. This report is updated monthly.

Questions about the Statewide Course Numbering System and appeals regarding course credit transfer decisions should be directed to Everglades University’s Deans of Academic Affairs, Department Chairs, Vice President of Academic Affairs or the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the Statewide Course Numbering System office at (850) 245-0427 or via the internet at <http://scns.fl DOE.org>.

College Level Examination Program (CLEP)

Everglades University welcomes students from a wide variety of backgrounds and learning experiences. Many students come to our institution with a firm grounding in a particular discipline. We recognize their prior learning by accepting a full range of College-Level Examination Program® (CLEP®) exams, which measure mastery of college-level, introductory course content. Students who achieve required credit-granting scores on these exams can earn the credits and course exemptions listed below. Our institution will grant a total of 18 credits for successful performance on CLEP examinations.

All CLEP for credit exams should be completed by the end of the student’s first semester.

Procedure

Students are responsible for having official score reports sent to Everglades University in order to be officially transferred. CLEP credits are subject to approval based on the scores listed.

CLEP EXAMINATION	CREDIT-GRANTING SCORE	CREDIT HOURS GRANTED	EQUIVALENT COURSE
<u>COMPOSITION AND LITERATURE</u>			
American Literature	50	6 hrs	AML 1000 — American Literature
Analyzing and Interpreting Literature	50	6 hrs	AML 1000 — American Literature
College Composition	50	3 hrs	ENC 1101 — English Composition OR ENC 2102 — English Composition II
College Composition Modular	50	3 hrs	ENC 1101 — English Composition OR ENC 2102 — English Composition II
English Literature	50	6 hrs	ENL 1000 — English Literature
Humanities	50	6 hrs	AML 1000 — American Literature ENL 1000 — English Literature
<u>HISTORY AND SOCIAL SCIENCES</u>			
American Government	50	3 hrs	POS 1041 — Political Science
History of the United States I: Early Colonization to 1877	50	3 hrs	AMH 1010 — American History Pre 1876
History of the United States II: 1865 to the Present	50	3 hrs	AMH 1020 — American History Post 1876

Human Growth and Development	50	3 hrs	PSY 1012 — Introduction to Psychology
Introductory Psychology	50	3 hrs	PSY 1012 — Introduction to Psychology
Introductory Sociology	50	3 hrs	SYG 1000 — Sociology
Principles of Macroeconomics	50	3 hrs	ECO 1013 — Macroeconomics
Principles of Microeconomics	50	3 hrs	ECO 1023 — Microeconomics

SCIENCE AND MATHEMATICS

Biology	50	6 hrs	BSC 1005 — General Biology BSC 2006 — Advanced Biology
Calculus	50	3 hrs	MAC 1105 — College Algebra OR MGF 2106 — College Math
Chemistry	50	6 hrs	CHM 1020 — General Chemistry CHM 2021 — Advanced Chemistry
College Algebra	50	3 hrs	MAC 1105 — College Algebra
College Mathematics	50	6 hrs	MAC 1105 — College Algebra MGF 2106 — College Math
Natural Sciences	50	6 hrs	BSC 1005 — General Biology BSC 2006 — Advanced Biology

BUSINESS

Financial Accounting	50	3 hrs	ACG 2001 — Accounting Principles I OR ACG 2011 — Accounting Principles II
Information Systems and Computer Applications	50	3 hrs	CGS 1060C — Introduction to Computer Applications
Introductory Business Law	50	3 hrs	BUL 4421 — Business Law
Principles of Management	50	3 hrs	MAN 1021 — Principles of Management
Principles of Marketing	50	3 hrs	MAR 1011 — Introduction to Marketing