



Everglades
University

www.evergladesuniversity.edu

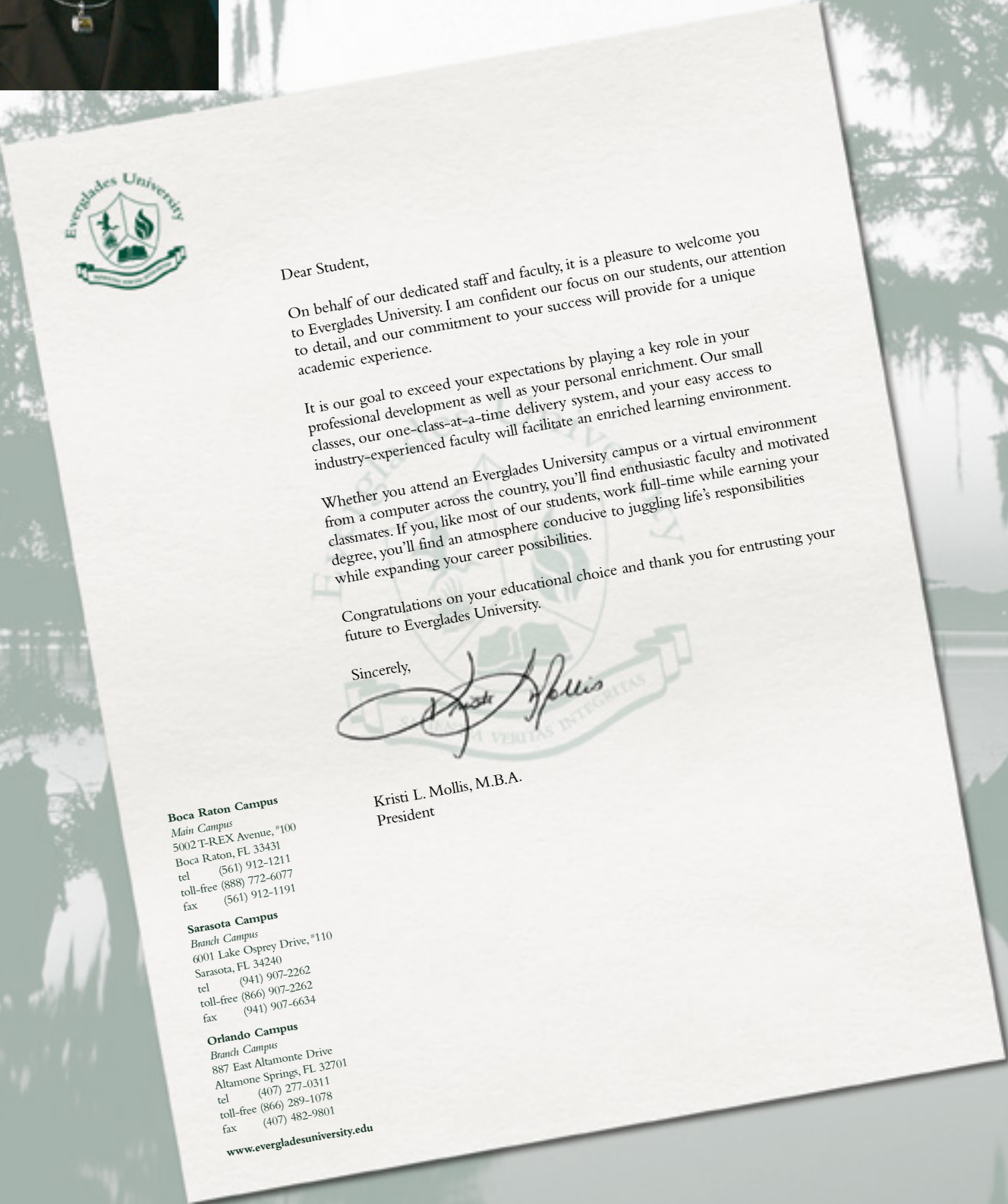


2007-2008 Viewbook

From the President



Kristi L. Mollis, M.B.A.
President
Everglades University



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Individualized Education with Your Future in Mind

Small Class Sizes

The small classes at Everglades University ensure greater interaction between you and the faculty, and will provide you with the opportunity to achieve your educational goals in a supportive, compassionate, and professional environment. Our convenient schedules will allow you to work full-time or part-time while completing your degree. Flexible day, evening, and weekend classes are available.*

** Please contact the campus of your choice for class schedule availability.*

One Class at a Time

In the undergraduate degree programs at Everglades University, you complete one class per month. Taking one class at a time promotes concentration in each individual class, and will allow you to balance your education with the daily demands of our modern fast-paced world. In the graduate degree programs at Everglades University, you can complete one or two classes within an eight week time period.

“No Hassle” Approach

As a student at Everglades University, you will never have to be concerned with scheduling classes or needing a class that may not be offered in a particular semester. Everglades University’s “no hassle” approach to scheduling means that we build your entire schedule until graduation. You will not have to go through the aggravation of standing in long lines to register for class or to obtain your class materials. Furthermore, your schedule will reflect only the classes necessary for your degree so that you will not have to experience registering for an unnecessary class or encounter gaps in your schedule. An accurate schedule tailored to your degree program allows you to graduate as quickly as possible.

Quality Education

Industry experts evaluate Everglades University’s undergraduate and graduate degree programs. This industry-monitoring process helps to ensure that your curriculum is consistently up-to-date and in accordance with industry standards.

Academic Advising

Academic advisors are available to you in person, via phone, or by email. During your academic advising meetings, you will discuss your schedule, progress reports, grade point average, and attendance. Additionally, your academic advisor will help to assist you in reaching your academic goals and aspirations.

Bookstore

The Everglades University Bookstore offers you a number of services that make returning to school a “no hassle” process. If you are an online student, once you are registered for class the bookstore provides you with automatic shipping of your books. Additionally, the on-campus bookstore provides you with the opportunity to select your books in a relaxed “no hassle” environment. You may also browse and purchase Everglades University apparel and gifts through our online bookstore at www.evergladesuniversity.edu/bkstore_mcds.htm.

Student Services

The Department of Student Services is available to assist you in various ways throughout your educational journey at Everglades University, and will aid you in your transition into the workplace environment. Prior to and after graduation, Student Services will advise you in career development skills such as résumé writing, cover letter writing, and interviewing skills that are necessary within the professional workplace environment. Furthermore, Student Services will assist you in your search for employment. By utilizing a variety of resources such as a national web-based placement service at www.collegecentral.com/evergladesuniversity and your current résumé, Everglades University possesses the ability to provide you with employment placement assistance, but does not promise or guarantee future employment.

Florida’s Statewide Course Numbering System

Courses offered at Everglades University are identified by prefixes and numbers that are assigned by Florida’s Statewide Course Numbering System. This numbering system is used by all public postsecondary institutions in Florida and 33 participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions.

Dedicated Faculty Make the Difference at Everglades University

Industry-Experienced Faculty

Our faculty's real world experience, in conjunction with their academic credentials and accomplishments, gives them the strong background needed to relate classroom theory to the workplace and eventually your new career. Our faculty members hold either a Master's or Doctoral degree in their area of specialty.

History

The history of Everglades University is both unique and diverse. Over the past two decades, the university has grown from a small college specializing in the aviation field to a comprehensive university offering both Bachelor's and Master's degrees in multiple disciplines. Everglades University began in September 1990 when American Flyers College (now Everglades University) was founded in Fort Lauderdale, Florida. In the fall of 1999, the name was changed to Everglades College. In 2003, Everglades College expanded to the West Coast of Florida with the opening of the Sarasota Branch Campus. Later that year, Everglades College received approval to offer Master's Degrees. In December of 2003, Everglades College officially changed its name to Everglades University, and in April of 2004, relocated its main campus to Boca Raton, Florida. In 2005, Everglades University expanded to Central Florida with the opening of the Orlando Branch Campus.



Our Success is Your Success:

“As far as the staff is concerned, there are no questions too trivial or any problem too insignificant to be addressed promptly and with good grace.”

“Everglades’ instructors were very knowledgeable and helpful. My degree was a combination of online and campus classes which gave me the great opportunity to experience both ends of the spectrum.”

– Caterina Oliveira
2003 Graduate,
Boca Raton Campus

“Each of my courses brought excitement, wonder and intensified my passion for aviation. My time at Everglades shall remain a pleasant and indelible memory.”

– Llewellyn Boyer-Cartwright
2004 Graduate, Boca Raton Campus

“The staff helped me in every possible way. As far as the staff is concerned, there are no questions too trivial or any problem too insignificant to be addressed promptly and with good grace.”

– Denise Parker
2004 Graduate, Boca Raton Campus

“I wanted a school with small class sizes and a unique academic program, all of which I found at Everglades University.”

– Dori Pritikin (Robin)
2005 Graduate, Boca Raton Campus

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Everglades University Campuses

Boca Raton Campus

The Main Campus of Everglades University is located in Boca Raton, Florida, which is conveniently accessible for residents of both Palm Beach and Broward Counties. The Boca Raton Campus provides ample free parking and is easily reached by I-95, Tri-Rail, and public bus service. The main campus is well equipped with state-of-the-industry facilities, which include but are not limited to classrooms, a computer lab, a library, and a student lounge.

Boca Raton has been described as a cosmopolitan metropolis offering a tropical paradise lifestyle. Boca Raton is a large community with an abundance of beautifully designed and landscaped residential neighborhoods, and is home to a thriving business community. With beautiful sprawling Atlantic beaches, nature preserves, and parks, Boca Raton has a great deal to offer individuals of all ages.



Sarasota Campus



The Sarasota Branch Campus of Everglades University is located in a spacious three-story building just off I-75 and University Parkway in Sarasota, Florida. The building has over 75,000 square feet of which the university occupies approximately 11,000 square feet of space. This includes 9 well-lit, comfortable classrooms

including a computer lab. Everglades University, through an agreement with Keiser University, has access to a spacious library with a relaxing study area and a large auditorium with state-of-the-industry technology. The campus is surrounded by a beautiful landscape of 20 plus acres bordered by Lake Osprey. The Sarasota Campus is a branch of the main campus in Boca Raton, Florida.

Known as a beautiful vacation spot for tourists, Sarasota has become home to a diverse population. Sarasota offers gorgeous sprawling beaches, a number of leisure activities, cultural events, museums, and a magnificent year-round climate. Furthermore, Sarasota is home to a flourishing business environment. The city of Sarasota maintains a vivacious recreational and cultural community that has a great deal to offer individuals of all ages.

Orlando Campus

The Orlando Branch Campus of Everglades University is located in a spacious 20,000 square-foot building on the corner of East Altamonte Drive (SR 436) and Newburyport Avenue. The facility houses well-lit administrative offices, classrooms, a computer lab, a library, and a student lounge.

The campus is conveniently located close to I-4, Orlando International Airport, Altamonte Mall, Florida Hospital, and Altamonte Springs City Hall. The Orlando Campus is a branch of the main campus in Boca Raton, Florida.

With an abundance of attractions and events, Orlando offers a great deal to a variety of individuals ranging from residents to first-time and annual tourists. Orlando, Florida is one of the world's most popular vacation destinations. The magnificent climate of Central Florida allows individuals the opportunity to participate in a wide variety of outdoor activities and events.



Apply online www.evergladesuniversity.edu

Graduate Degrees: ■ Aviation Science ■ Business Administration

Master’s Degree in Aviation Science

The Master’s Degree in Aviation Science (MAS) will provide you with the opportunity to significantly enhance your overall knowledge of the aviation and aerospace industry. The Master’s Degree in Aviation Science provides a unique learning experience for aviation industry professionals. By combining a variety of aviation and aerospace

courses with a research component, this program will enable you to broaden your knowledge of the aviation industry and pursue a more exciting and challenging career. The Master’s Degree in Aviation Science will prepare you for a beyond entry-level career in the diverse field of aviation.



Master’s Degree in Business Administration

The Master’s Degree in Business Administration (MBA) will prepare you to meet the market conditions that require MBA degrees for middle-management or higher-level employment. This program can also provide you with the knowledge that is necessary to launch your own business. The MBA program is designed to provide you with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems.

This program will provide you with the overall knowledge that is necessary for you to advance in your current or future business profession.



Our Success is Your Success: “I highly recommend the courses and curriculum of Everglades University.”

“For anyone who has a passion for pursuing a career in Alternative Medicine, I recommend taking the Alternative Medicine program at Everglades University. The material presented in the program is very comprehensive and will prepare the student to enter the health care industry as a qualified professional.”

– Dominick A. Piparo
2006 Graduate, Boca Raton Campus

“The university fulfilled all my expectations and has provided a solid educational experience that will dramatically enhance my future employment advancements. The instructors were knowledgeable and thorough in their teachings and the classes were a wonderfully diverse composition of students. I highly recommend the courses and curriculum of Everglades University.”

– Robert Cramsie
2006 Graduate, Sarasota Campus



“Everglades University gave me the opportunity to fulfill my dream of completing my bachelor's degree.”

“I would like to thank everyone that works with Everglades University that has made my education such a success. Everyone on campus was deeply concerned with the progress towards my Bachelors Degree. If I ever had any questions, there was always someone right there to provide useful insight or steer me in the right direction.”

– Christopher James Wilson
2006 Graduate, Sarasota Campus

“Everglades University gave me the opportunity to fulfill my dream of completing my bachelor's degree. As a working airline pilot trying to get on with a major carrier, I seemed to be in an impossible situation until I learned about Everglades.”

– Richard Trauernicht
2006 Graduate, Sarasota Campus



Undergraduate Business Degrees: ■ Business Administration ■ Applied Management

B.S. in Business Administration

The Bachelor of Science Degree with a major in Business Administration will prepare you for entry-level managerial employment positions in a wide variety of industries. As a student in this program, you will



learn how to effectively collect, analyze, and present information necessary to make sound business decisions in the ever-changing global business world.

Additionally, you will learn the relevant techniques that are necessary for effective problem solving, and acquire the skills and knowledge that will serve as a strong foundation for your career. The Bachelor of Science Degree with a major in Business Administration will also provide you with a well-rounded view of the purpose, operation, and management of business entities.

B.S. in Applied Management

The Bachelor of Science Degree with a major in Applied Management will provide you with the solid foundation necessary to successfully examine and apply a wide variety of management techniques. This program seeks to provide you with a well-rounded view of the purpose, operation, and management of business entities. You will learn the relevant techniques that are necessary for effective problem solving, and acquire the business skills and knowledge that will serve as a strong foundation for your career.

If you have previously earned an Associate's degree and you wish to pursue a management-level position within your chosen field of study, the interdisciplinary courses within this degree program make this an excellent degree choice for you.

Our Success is Your Success: *"I was not treated as a number, but as a person."*

"My experience at Everglades University has fostered a feeling of sincerity and respect. I was not treated as a number, but as a person. My experience at Everglades University has also been met with people that I not only call my instructors but also my friends. I really do appreciate the help that I have gotten along the way, and hope that this will continue into the distant future."

– Kirk M. Webster
2002 Graduate, Boca Raton Campus

"When I retired from the Air Force, I wanted to take the next step in my education. I had considered several institutions but Everglades University really stood out. The focused, one course per month schedule and faculty with real-world industry experience were the key points in my decision to attend E.U. The admission and financial

aid processes were effortless and my department chair took a personal interest in my progress. I thoroughly enjoyed every course I took because the instructors made them challenging and fun. There is no doubt in my mind; my bachelor degree from Everglades was the reason I was hired to work for a major aerospace corporation before I graduated! Thanks Team Everglades!"

– Scott Currie
2005 Graduate, Boca Raton Campus



■ Construction Management

B.S. in Construction Management

The Bachelor of Science Degree with a major in Construction Management will prepare you for a productive career in the construction industry as a manager or project manager.

This degree program focuses on the management skills and business knowledge required for the continually changing environment of the construction industry. The Bachelor of Science Degree with a major in Construction Management includes general education studies and offers courses in construction subjects such as Electrical Systems; Concrete and Masonry Design and Construction; Construction

Contracts; Construction Cost Estimating; Managing a Construction Project; Building Codes and Quality Control; Construction Scheduling; Construction Safety; Construction Techniques of Superstructures; and Operations Management in Construction.

The Bachelor of Science Degree in Construction Management will provide you with valuable knowledge in both technical and occupational construction subjects. Additionally, you will obtain effective management skills to successfully manage construction projects.



Undergraduate Aviation Degrees: ■ Aviation Management ■ Aviation Technology ■ Professional Aviation

B.S. in Aviation Management

The Bachelor of Science Degree with a major in Aviation Management combines broad-based studies of the aviation industry with management skills and business knowledge. In addition, this degree program emphasizes communication, organizational behavior, critical thinking, and FAA regulations to assist students in becoming well-rounded aviation management professionals.

The Bachelor of Science Degree in Aviation Management will provide you with the knowledge and management skills necessary to stay current with the ever-changing aerospace industry. As a graduate, you will be prepared for a productive management career in the aviation industry.

B.S. in Aviation Technology

The Bachelor of Science Degree with a major in Aviation Technology combines an aviation technical specialty with a solid general education.

If you have experience in the fields of air traffic control, aviation maintenance, flight operations, dispatch operations, and/or military aviation operations, this program is well suited for you. In addition, FAA certifications and ratings may be evaluated for transfer credit.

■ Aviation Management

Whether you are preparing to initiate a career in the aviation industry or you are a current aviation professional, this degree program will prepare you to meet the challenges of the diverse and vibrant aviation industry.

B.S. in Professional Aviation

The Bachelor of Science Degree with a major in Professional Aviation will provide you with a solid education and extensive knowledge of the aviation industry. As a student within this program, you will take courses in general education, management, aviation science, and aviation management. The Professional Aviation degree combined with your previously earned flight certifications and ratings will enable you to follow a professional career path within the aviation and aerospace industry.*

As a graduate of this program, you will be prepared to function as a flight instructor or an entry-level charter, corporate, commercial airline, or military pilot.

** Students entering into this program must hold all required FAA certifications and ratings prior to starting the program.*

Undergraduate Allied Health Degree: ■ Alternative Medicine

B.S. in Alternative Medicine

The Bachelor of Science Degree with a major in Alternative Medicine will enable you to explore the growing field of Alternative Medicine and gain the knowledge necessary to work in the alternative medicine environment. Holistic healthcare is one of the fastest growing fields in the country. Everglades University is proud to be one of the few accredited universities offering such a comprehensive alternative medicine degree program. This degree program will provide you with a holistic approach to health and wellness, which



will enable you to become a well-rounded and knowledgeable graduate. In addition, this program will provide you with an understanding of the different modalities associated with alternative medicine. Program courses include but are not limited to Herbolgy and Botany; Nutrition and Aging; Dietary Influences on Disease; Alternative Approaches to Arthritis, Cancer, and Heart Disease; Feng Shui; Detoxification and Healing; Ayurvedic Medicine; Naturopathy; Antioxidants; and Traditional Chinese Medicine. The Bachelor of Science Degree with a major in Alternative Medicine will prepare you for an entry-level career in the alternative medicine environment, and will further enable you to successfully incorporate a more holistic approach into your career.





The admissions policies of Everglades University were developed to ensure that all students have a reasonable expectation to complete their chosen degrees. In order for Everglades University to provide career education in highly technological fields, applicants should demonstrate to the University both the ability and motivation to succeed.

An Admissions Coordinator will assist and guide you in all aspects of the admissions process. Any questions or concerns that you may have about the admissions process can be answered by your individual Admissions Coordinator or may be directed to the Director of Admissions.

Students desiring to enter the University can either contact the Admissions Office or simply log on to our website at www.evergladesuniversity.edu to submit an application for admission. Students wishing to submit their applications should do so well in advance of their desired start date to permit proper scheduling and assure availability. Financial aid is available for those who qualify. To speak with a Financial Aid Officer, please contact the Financial Services Office at your campus of interest. All students local to the campus are encouraged to visit the University in person. The University utilizes a rolling admissions policy. Applicants will be notified of their acceptance or rejection to the University. All admissions services are conducted on an equal opportunity/equal access basis.

Admissions Requirements for Undergraduate Students

- In order to be considered for enrollment at Everglades University, all applicants must:
- Complete an application for admission
 - AND
 - Provide verification of high school graduation or verification of GED completion
 - OR
 - Graduation from an accredited college or university
 - OR
 - Provide verification of graduation from a foreign institution comparable to a U.S. secondary school or university
 - AND
 - Provide a non-refundable fifty dollar application fee plus a non-refundable five dollar transcript request fee
 - AND
 - A student should make arrangements to take Everglades University's entrance examination or provide results of a Scholastic Aptitude Test (SAT) or American College Testing exam (ACT). The University's requirements for admission are a score of at least 40 on the university's entrance exam, or a combined score of 800 on the SAT, or a composite score of 17 on the ACT. Students taking the SAT after March 2005 are required to have a combined score of 1200. Florida's CLAST exam is also acceptable with passing scores in computation and reading. Any student entering the University with an earned college degree is not required to take an entrance examination. Everglades University reserves the right to accept ten percent of its applicants who do not meet the appropriate entrance test score requirements.

B.S. in Professional Aviation

- Applicants must hold the following FAA certifications and ratings prior to being admitted into the B.S. in Professional Aviation:
- Private Pilot Certificate
 - Commercial Pilot Certificate

- Instrument Rating
- Certified Flight Instructor (CFI)
- Certified Flight Instructor/Instrument (CFII)

B.S. in Construction Management

Construction Management majors are required to document previous training and/or practical experience in the construction field(s). This documentation should support and evidence that the applicant from the Bachelor of Science Degree with a Major in Construction Management program would benefit and has been exposed to practical experience and/or training in the field of construction. The Dean of Academic Affairs or Campus Vice President reviews and approves the supporting documentation.

- Examples of acceptable documentation would include, but are not limited to:
- Letter from current or previous employer
 - Certifications and/or training certificates, etc.
 - Occupational licenses/General Contractor's License, etc.
 - Certificate of ownership of related business
 - AND
 - Résumé

International Students Undergraduate Admissions

Everglades University is proud of the international character of its student body and welcomes students from other nations. All international students must be fluent in English. Applicants may be asked to furnish proof that they can read, write, and speak English fluently. This school is authorized under Federal law to enroll nonimmigrant students.

- International student applicants must meet the following requirements for admission to Everglades University:
- Successful completion of a secondary school program equivalent to high school in the United States or graduation from a college or university found to be equivalent to graduation from a college or university in the United States.

All documents submitted in evidence of high school graduation or the equivalent and college credits must be notarized and accompanied by a certified translation if not originally issued in English. Acceptable certified translations may be issued by one of the following organizations: Official national government entity such as Ministry of Foreign Relations or Ministry of Education, American Embassy, a U.S. National Cultural Center, or other authorized translator.

- Certification of financial ability to meet tuition and other necessary expenses or ability to qualify for financial aid as an eligible non-citizen.



- (And when determination is made by the Director of Admissions)
- TOEFL (Test of English as a Foreign Language) score of 500 or higher on the paper TOEFL; or 173 or higher on the computer TOEFL if a student's primary language is not English.

Applications for international students can be obtained through the Admissions Office or by visiting the University website at www.evergladesuniversity.edu. Students should apply at least two to four months prior to the start of the program to allow time for processing especially if a student visa is needed. **International students are required to pay for each semester (period of financial obligation), including tuition, books, and education fees, prior to the start of each semester. International students attending Everglades University on a student visa must be enrolled as full-time students.**



Admissions Requirements for Graduate Students

In order to be considered for enrollment for a Master’s Degree level program at Everglades University, all applicants must:

- Complete an application for admission.
- Provide verification (official transcript) of an earned Bachelor Degree from a college accredited by an agency

recognized by the U.S. Department of Education.

- Have a cumulative grade point average of 2.0 at the baccalaureate level.
- Earn a minimum score of 500 on the GMAT or 1000 on the GRE.*

■ Complete any necessary prerequisite courses.

** Applicants with a cumulative grade point average in excess of 2.5 at the baccalaureate level will not be required to complete an entrance examination.*

International Students Graduate Admissions

Applicants to a Master’s Degree program, whose native language is not English, are required to demonstrate English language proficiency before they can be admitted. This school is authorized under Federal law to enroll nonimmigrant students. Additionally, international students who have not attended a high school, college, or university in the United States are required to adhere to the following procedures:

- Successful completion of a secondary school program equivalent to high school in the United States and graduation from a college or university found to be equivalent to graduation from an undergraduate program at a college or university in the United States. All documents submitted in evidence of high school graduation or the equivalent and college credits must be notarized and

accompanied by a certified translation if not originally issued in English. Acceptable certified translations may be issued by one of the following organizations: official national government entity such as Ministry of Foreign Relations or Ministry of Education, American Embassy, a U.S. National Cultural Center, or other authorized translator.

- Certification of financial ability to meet tuition and other necessary expenses or ability to qualify for financial aid as an eligible non-citizen.

(And when determination is made by the Director of Admissions)

- TOEFL (Test of English as a Foreign Language) score of 500 or higher on the paper TOEFL; or 173 or higher on the

computer TOEFL if a student’s primary language is not English.

Applications for international students can be obtained through the Admissions Office or by visiting the University website: www.evergladesuniversity.edu. Students should apply at least two to four months prior to the start of the program to allow time for processing especially if a student visa is needed.

International students are required to pay for each semester (period of financial obligation), including tuition, books, and education fees, prior to the start of each semester. International students attending Everglades University on a student visa must be enrolled as full-time students.

Application for Admission

For your convenience you can apply by completing this application or by accessing our website: www.evergladesuniversity.edu Please complete the appropriate sections below and return this application with \$55.00 (\$50.00 non-refundable application fee / \$5.00 non-refundable transcript request fee) and other supporting documents to: Office of Admissions.



Personal Information

☐ Mr.
☐ Mrs.
☐ Ms.

Last Name

First Name

MI

Other Last Name(s) / Maiden Name Used, If Any

Social Security Number, please include a copy

Date of Birth

Driver’s License Number, please include a copy

☐ Female
☐ Male

Marital Status
☐ Single
☐ Married
☐ Other

Military Veteran?
☐ Yes
☐ No

VA Benefits?
☐ Yes
☐ No

Permanent US Resident?
☐ Yes, if yes Alien #
☐ No

Country of Birth

Country of Citizenship

Is English Your Native Language?
☐ Yes
☐ No

If Not English, What Is Your Native and Second Language?

For Permanent US Residents or US Citizens, Are You Planning To Apply For Financial Aid?

Permanent Address (Please denote mailing address on a separate sheet if different)

Street Address

Apt. or P.O. Box Number

City

State

Zip / Postal Code

Country

()

()

()

()

Home Phone

Work Phone

()

()

Fax Number

Pager/Cell

Person To Be Notified In Case Of Emergency

Name

Relationship

()

Address

Phone

Degree You Will Pursue

☐ Master’s Degree in Business Administration
☐ Master’s Degree in Aviation Science
☐ Bachelor of Science Degree in Business Administration
☐ Bachelor of Science Degree in Applied Management
☐ Bachelor of Science Degree in Construction Management*

☐ Bachelor of Science Degree in Alternative Medicine
☐ Bachelor of Science Degree in Professional Aviation*
☐ Bachelor of Science Degree in Aviation Management
☐ Bachelor of Science Degree in Aviation Technology

* These programs have additional admission requirements. Please refer to pages 12-13.

Check The Month Of Your Preferred Start Date

☐ August
☐ September

☐ October
☐ November

☐ December
☐ January

☐ February
☐ March

☐ April
☐ May

☐ June
☐ July

Method of Study:
☐ Classroom
☐ Online

Course Load:
☐ Full-time
☐ Part-time
☐ Non-Matriculating

Application for Admission (continued)

High School Attended

High School	City	State	From (Month/Year)	To (Month/Year)
Graduated?				
<input type="radio"/> Yes	If No, Expected Graduation Date		Received a GED Certificate?	
<input type="radio"/> No			<input type="radio"/> Yes	
		Date (Month/Year)		
		<input type="radio"/> No		

Colleges You Have Attended: Attach A Separate List If You Need More Room

☐ Check here if you have never attended college.

College	City	State	From (Month/Year)	To (Month/Year)	Degree Earned
College	City	State	From (Month/Year)	To (Month/Year)	Degree Earned
College	City	State	From (Month/Year)	To (Month/Year)	Degree Earned

Undergraduate Applicants Only: Complete Section Below

List the month/year you have taken (or will take) the following test and the results. Everglades University’s entrance exam may be substituted for the SAT or ACT. Entrance exam waived for applicants with a college degree.

SAT- Month/Year	Score	ACT- Month/Year	Score
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Graduate Applicants Only: Complete Section Below

List the month/year you have taken (or will take) the following test and the results.

GMAT- Month/Year	Score	GRE- Month/Year	Score
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International Applicants Only: Complete Section Below

What Kind Of Visa Do You Have, If Any?	Do You Need Assistance To Apply For A Visa?	<input type="radio"/> Yes
		<input type="radio"/> No

Have You Studied English? If Yes, Where?	TOEFL Month / Year	Score
--	--------------------	-------

I have read the information contained herein. I certify that the information I have provided is accurate.

Student’s Signature	Date
---------------------	------

Parent’s Signature, for unmarried applicants under the age of 18	Date
--	------

<input type="radio"/> Enclosed Is My Required Fee of \$55.00.	<input type="radio"/> Charge My Fee To My Credit Card.	Credit Card Number	Exp. Date
---	--	--------------------	-----------

Please return your application and required fee to the admissions office at the campus address listed below.


Sarasota Branch Campus
6001 Lake Osprey Drive, #110
Sarasota, Florida 34240
tel 941.907.2262
toll-free 866.907.2262
fax 941.907.6634

Boca Raton Main Campus
5002 T-REX Avenue, #100
Boca Raton, Florida 33431
tel 561.912.1211
toll-free 888.772.6077
fax 561.912.1191

Orlando Branch Campus
887 East Altamonte Drive
Altamonte Springs, Florida 32701
tel 407.277.0311
toll-free 866.289.1078
fax 407.482.9801

Request for High School Transcripts

Most schools require a processing fee.



Please Print

☐ Mr.

☐ Mrs.

☐ Ms.

YEAR GRADUATED

MAIDEN NAME

LAST

FIRST

MIDDLE INITIAL

Social Security Number

Date of Birth

MONTH / DAY / YEAR

NAME OF HIGH SCHOOL

ADDRESS

CITY

STATE

ZIP CODE

SIGNATURE

Date

MONTH / DAY / YEAR

Send Official Transcript to your campus:

☐ Sarasota Branch Campus
6001 Lake Osprey Drive, #110
Sarasota, Florida 34240
tel 941.907.2262
toll-free 866.907.2262
fax 941.907.6634

☐ Boca Raton Main Campus
5002 T-REX Avenue, #100
Boca Raton, Florida 33431
tel 561.912.1211
toll-free 888.772.6077
fax 561.912.1191

☐ Orlando Branch Campus
887 East Altamonte Drive
Altamonte Springs, Florida 32701
tel 407.277.0311
toll-free 866.289.1078
fax 407.482.9801

FOR OFFICE USE ONLY

☐ First Request

☐ Second Request

Phone Number


Amount of Fee

Check Number

Comments

Request for College Transcripts

Most colleges require a processing fee.



Please Print

☐ Mr.

☐ Mrs.

☐ Ms.

YEAR(S) ATTENDED COLLEGE

MAIDEN NAME

LAST

FIRST

MIDDLE INITIAL

Social Security Number

Date of Birth

MONTH / DAY / YEAR

NAME OF COLLEGE

ADDRESS

CITY

STATE

ZIP CODE

SIGNATURE

Date

MONTH / DAY / YEAR

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YEAR(S) ATTENDED COLLEGE

MAIDEN NAME

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FIRST

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